

OFFICER DECISION RECORD

Lead Officer: Phil Hughes Head of Leisure Services	Service: Leisure Services
CMT Officer: Carol Pilson, Corporate Director and Monitoring Officer	Delegated Power Being Exercised: Part 3 - Responsibilities for Functions; Tables 4 and 5, Table 4, Para 74: To manage the Council's property and engineering assets. To undertake the Council's asset management functions.
Subject of Decision: Purchase of Busbars at George Campbell Leisure Centre	

Decision Taken:

To place an order to the value of £38,805.70 with Pick Everard, following a procurement process, to **project manage and technically advise** on the overhaul of the electrical panels and busbars at George Campbell and Hudson leisure centres. This work also includes the removal of in-situ asbestos.

For safety reasons, an upgrade to the capacity is required.

A contractor to carry out the works will be procured in a separate process.

Reason for the Decision:

Existing equipment is reaching the limit of its useful life and is critical for the functioning of the centre.

A procurement exercise has been conducted following FDC's procurement policy, and it was decided that due to the job complexity, we would award the project management works to Pick Everard via the ESPO framework agreement

FDC has a budget for condition survey works within the capital programme. As replacement of a whole capital asset, FDC is bound by the contract with Freedom to carry out this replacement.

Note – this is only for project management support – not the actual contractor carrying out these works.

Alternative Options Considered (if appropriate):

None – this is critical equipment and its failure is not an option.

Background/Reports/Information considered and attached:

2 x CONFIDENTIAL quotations have been obtained. 3 other consultants were approached but declined to quote due to the complexity of the works

Legal and Procurement Implications

Procurement Manager has approved of this procurement.

Financial Implications

Approved budget is already in place

Decision Maker's Signature:

Phil Hughes, Head of Leisure Services

Date: 26 March 2026

Please forward to Democratic Services upon completion

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**Date copy passed to
Democratic Services 26/03/26**

**Implementation Date: 26/03/26
(if not called-in)
(Allow 5 clear working days after publication
of decision)**

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.